

Key to Changes:

- ***New language is represented by bold, italic, underline red font***
- ~~Strikethrough indicates deletion~~
- *Italics and green font is language that has been moved*

Constitution of the Conference on College Composition and Communication of the National Council of Teachers of English

Current version: <https://cccc.ncte.org/cccc/about/constitution>

ARTICLE I NAME AND OBJECTIVE

Section 1.

The name for this organization ~~organization~~ ***conference*** will be the Conference on College Composition and Communication, ***originally chartered by NCTE in 1949,*** hereafter referred to as CCCC.

Section 2.

CCCC ***is*** as a ***chartered*** conference of NCTE ***that*** supports and promotes the teaching and study of college composition and communication by

- sponsoring meetings and publishing scholarly materials for the exchange of knowledge about composition, composition pedagogy, and rhetoric;
- supporting a wide range of research on composition, communication, and rhetoric;
- working to enhance the conditions for learning and teaching college composition and to promote professional development; and
- acting as an advocate for language and literacy education nationally and internationally.***

Section 3.

As a conference, CCCC is dedicated to diversity, equity, and inclusion and strives toward these ideals in its practice and its promotion of the teaching and study of college composition and communication. For governance purposes, we employ these terms as defined here, but we commit to deeper explorations of these concepts, and we call upon our members to do the same, both in our organizational spaces and in all educational spaces in postsecondary composition and communication.

- Diversity: The conference supports the heterogeneity of its membership and ensures that its work reflects that heterogeneity.***
- Equity: The conference strives to minimize or remove obstructions to access to tangible and intangible resources in order to eliminate imbalances in power and participation among its members.***
- Inclusion: The conference engages and supports all communities represented by the members and commits to the growth and change that such support and engagement require.***

ARTICLE II MEMBERSHIP

Section 1. Membership

Membership will be open to any member or student member of NCTE who is interested in any area of college composition and communication.

Section 2. Member Groups

- A. Members have the right to form Special Interest Groups that may become Standing Groups.**
1. Definition: A Special Interest Group (SIG) is an affiliation of members with shared professional interests who go through the formal process of requesting meeting space during the Annual Convention.
 2. Definition: Standing Groups are groups, typically but not exclusively SIGs, who can demonstrate sustained organizational activity within CCCC for a period of at least five consecutive years, and who want to solidify their relationship to the organization.
- B. Status Change Process for Member Groups**
1. The process of creating a Standing Group and requesting Standing Group status is articulated in the Bylaws.
 2. The process for Standing Groups to apply for a Cultural Identity Caucus seat on the CCCC Executive Committee is articulated in the Bylaws.

Section 3. Categories of Membership

Categories of membership will be set forth in the Bylaws.

ARTICLE III OFFICERS

Section 1. ~~Officers of CCCC~~

~~The elected officers will be a Chair, an Associate Chair, an Assistant Chair, an immediate Past Chair, and a Secretary.~~

Section 2.

~~The term of all officers will commence thirty days after the NCTE Annual Convention next following the election, except that officers appointed to fill a vacancy (Article VII, Sections 5 and 6) will take office upon their acceptance.~~

Section 3.

~~The Chair, the Associate Chair, the Assistant Chair, and the immediate Past Chair will each hold office for one year. At the end of the term, the Assistant Chair will become Associate Chair, the Associate Chair will become Chair, and the Chair will become immediate Past Chair.~~

Section 4.

~~The Secretary will hold office for four years.~~

Section 5.

~~The Executive Director of NCTE will be ex officio the Executive Secretary-Treasurer of CCCC.~~

Section 6.

~~Officers will be elected as stipulated in Article VII.~~

Section 7.

~~The duties of all officers will be those set forth in the bylaws.~~

Section 8.

~~Any elected officer may be removed from office for sufficient cause upon unanimous recommendation of the other officers and two thirds vote of the Executive Committee members present at any scheduled meeting.~~

ARTICLE III
OFFICERS

Section 1. Officers of CCCC

A. Responsibilities and Duties

1. The responsibilities and duties of all officers will be those set forth in the Bylaws.

B. Membership

1. Chair
2. Associate Chair
3. Assistant Chair
4. Immediate Past Chair
5. Secretary
6. *Executive Director of NCTE is the Executive Secretary-Treasurer of CCCC and serves as an ex officio officer of CCCC.*

C. Terms of Office

1. *Officers will be elected as stipulated in Article IX.*
2. The term of all officers will commence thirty days after the NCTE Annual Convention next following the election, except that officers appointed to fill a vacancy (Article IX, Sections 3 and 4) will take office upon their acceptance.
3. The Chair, the Associate Chair, the Assistant Chair, and the Immediate Past Chair will each hold office for one year.
4. *The Secretary will hold office for four years.*
5. At the end of the term, the Assistant Chair will become Associate Chair, the Associate Chair will become Chair, and the Chair will become Immediate Past Chair.
6. Any elected officer may be removed from office for sufficient cause upon unanimous recommendation of the other officers and a two-thirds vote of **a**

quorum of Executive Committee members present at any scheduled meeting.

ARTICLE IV

ADMINISTRATIVE COMMITTEES

Section 1. The Executive Committee

- a. There will be an Executive Committee consisting of twenty members, exclusive of the ex officio members later to be enumerated. This committee will be the policy-making body of the organization.
- b. So far as practicable, the membership of the Committee (including ex officio members) will be evenly distributed geographically, and will be drawn from universities, four-year colleges, and two-year colleges, and will represent the range of professional interests addressed by the Conference. In addition, at the time of election, one of the twenty elected Executive Committee members will be a graduate student and one will be a contingent, adjunct, or part-time faculty member.
- c. Members of the Committee will hold office for three years.
- d. No one may serve consecutive terms on the Committee except those who are elected to an office conferring ex officio membership.
- e. The terms of members of the Committee will regularly begin thirty days after the NCTE Annual Convention next following their elections.
- f. Nomination, election, and filling of vacancies will be as specified in Article VII.
- g. All elected officers of CCCC will be ex officio voting members of the Executive Committee and will function as officers of the Executive Committee.
- h. The three elected officers of the Two-Year College English Association will be ex officio voting members of the Executive Committee. All CCCC editors and the TETYC editor will be ex officio nonvoting members of the Executive Committee.
- i. Regular meetings of the Executive Committee will be held in association with the annual conventions of CCCC and NCTE.
- j. Twelve members of the Executive Committee, exclusive of ex officio members, present at any regularly authorized meeting of the Committee will constitute a quorum.
- k. Within the rules of NCTE and the limits set by this Constitution, the Executive Committee will enact Bylaws for the operation of the Conference, set dues, and monitor expenses.

Section 1. The Executive Committee

A. Responsibilities and Duties

1. *Within the rules of NCTE and the limits set by this Constitution, the Executive Committee oversees the operations of CCCC, including its budget and policies.*
2. *Executive Committee policies and procedures are spelled out in the CCCC Bylaws.*

B. Membership

¹ Changes to any member group or administrative committee name will be automatically updated in the Constitution and do not require a full vote of the membership as spelled out in Article X.

1. Six members of the Officers' Committee will be ex officio, voting members (the Assistant Chair, Associate Chair, Chair, Immediate Past Chair, Secretary, and Executive Secretary-Treasurer).
2. The Two-Year College English Association Chair, Associate/Past Chair, and Secretary will be ex officio voting members.
3. Four editors will be ex officio, nonvoting members:
 - a) College Composition and Communication
 - b) Studies in Writing and Rhetoric
 - c) Teaching English in the Two-Year College
 - d) Forum: Issues about Part-Time and Contingent Faculty
4. Parliamentarian (ex officio, nonvoting; appointed as spelled out in the Bylaws)
5. Five members put forward by the following Cultural Identity Caucuses to be elected and appointed in a manner determined by governing documents of that Caucus will be voting members:
 - a) American Indian Caucus
 - b) Asian/Asian American Caucus
 - c) Black Caucus
 - d) Latinx Caucus
 - e) Queer Caucus
6. One member of the current Committee on Disability Issues in College Composition (CDICC) will be a voting member as determined by the Committee.
7. One member of the current DEI Committee will be a voting member as determined by the Committee.
8. Two graduate student representatives will be voting members as determined by the Graduate Student Standing Group.
9. Six members put forward by any CCCC Standing Group in good standing with the organization will be voting members, following the nomination and election processes spelled out in the Bylaws.
10. Six at-large seats to be selected from a pool of at-large nominations in accordance with the processes outlined in Article IV.2.A.3.b, two of which must be CCCC members holding non-tenure-track positions at the time of election, will be voting members.

C. Terms of Office.

1. The term of all Executive Committee members will commence thirty days after the NCTE Annual Convention next following the election, except those that officers appointed to fill a vacancy (Article IX, Sections 3 and 4) will take office upon their acceptance.
2. No member may serve more than two consecutive terms on the EC or serve in the same consecutive role on the EC.
3. Any Executive Committee member may be removed from office for sufficient cause upon unanimous recommendation of the other officers and two-thirds vote of a quorum of the Executive Committee members present at any scheduled meeting.
4. Nomination, election, and filling of vacancies will be specified in Article IX.

D. Meetings

1. Regular meetings of the Executive Committee will be held at least twice annually, generally in conjunction with the Conventions of CCCC and

- NCTE. **Additional meetings may be held at other points throughout the year.**
2. Fifteen members of the Executive Committee, exclusive of ex officio **nonvoting** members, present at any regularly authorized meeting of the **Executive** Committee will constitute a quorum.

Section 2. The Nominating Committee

- a. The Nominating Committee will consist of seven members: two of them will be the immediate Past Chairs of CCCC; five will be elected in the annual mail election from a slate of ten provided by the Nominating Committee. The ten candidates will be grouped on the ballot in a way that insures the diversity in representation outlined in Article IV, Section 1.b of the Constitution.
- b. The Chair of the Nominating Committee will be the elected person who receives the largest number of votes.
- c. In the event that one or more of the members cannot serve, the Chair of CCCC will appoint an appropriate substitute as provided in the Bylaws.

Section 2. The Nominating Committee

A. Responsibilities and Duties

1. **Within the rules of NCTE and the limits set by this Constitution, the Nominating Committee will solicit nominations and organize a ballot that reflects the values articulated in Article I.3 for annual CCCC elections with additional attention given to the following:**
 - a) **Regional Diversity**
 - b) **Institutional Type (for example, HBCUs, minority-serving institutions, two-year colleges, tribal colleges, research-intensive institutions, comprehensive institutions, etc.)**
 - c) **Identities and Areas of Professional Interest**
2. **Gather nominations for Assistant Chair and Secretary, as needed.**
3. **Gather nominations for double the number of open seats for the ballot for candidates to replace the following Administrative Committee vacancies, preserving the values of IV.2.A.1:**
 - a) **Six seats from CCCC Standing Groups not given permanent seats on the Executive Committee**
 - b) **Six at-large positions, two of which must be NTT faculty, for open seats on the Executive Committee**
 - c) **Five members of the Nominating Committee**
 - d) **Open seats on the Diversity, Equity, and Inclusion Committee**
 - e) **Open seats on the Committee on Disability Issues in College Composition**
4. **Secure the consent to serve from each candidate as articulated in the Bylaws.**
5. **Present final ballot to the Executive Secretary-Treasurer on or around May 1 following the CCCC Annual Convention.**
6. **Follow procedures for ballot creation as outlined in the Bylaws.**

B. Membership

1. **Five members of CCCC** elected in the annual election from a slate of ten provided by the Nominating Committee
2. **The Immediate Past Chair of CCCC**

3. The **Chair or Immediate Past Chair of TYCA**
4. **One Chair** will be **determined by incoming members and reported to the Chair of CCCC within two weeks of election results.**

C. Terms of Office

1. **The term of members will commence thirty days after the NCTE Annual Convention next following the election.**, ~~except that officers appointed to fill a vacancy (Article VII, Sections 5 and 6) will take office upon their acceptance.~~
2. **Each member will hold office for one year.**
3. In the event that one or more of the members cannot serve, the Chair of CCCC will appoint an appropriate substitute as provided in the Bylaws.
4. **The Committee will conduct its business in accordance with the Bylaws.**

D. Meetings

1. **Regular meetings of the Nominating Committee will be held at least twice annually, generally in conjunction with the Conventions of CCCC and NCTE. Additionally, meetings may be held through remote means to address business at other points in the year.**
2. **Four members of the Nominating Committee will constitute a quorum.**

~~Section 3. The Officers' Committee~~

- a. ~~There will be an Officers' Committee composed of the Chair, the Associate Chair, the Assistant Chair, the immediate Past Chair, the Secretary, and the Executive Secretary-Treasurer. This committee will carry out the policies set by the Executive Committee.~~
- b. ~~The Officers' Committee will meet at the call of the Chair, whenever possible in conjunction with CCCC, NCTE, and other meetings.~~
- c. ~~It will be the function of the Officers' Committee to transact routine CCCC business, to prepare recommendations for the Executive Committee, and to act for the Executive Committee between scheduled meetings, when necessary.~~

Section 3. The Officers' Committee

A. Responsibilities and Duties

1. This committee will carry out the policies set by the Executive Committee.
2. It will be the function of the Officers' Committee to transact routine CCCC business, to prepare recommendations for the Executive Committee, and to act for the Executive Committee between scheduled meetings, when necessary.

B. Membership

1. **Chair**
2. **Associate Chair**
3. **Assistant Chair**
4. **Immediate Past Chair**
5. **Secretary**
6. **Executive Director/Executive Secretary-Treasurer of NCTE**

C. Terms of Office

1. The term of all officers will commence thirty days after the NCTE Annual Convention next following the election, except that officers appointed to fill a vacancy (Article IX, Sections 3 and 4) will take office upon their acceptance.

D. Meetings

1. The Officers' Committee will meet at the call of the Chair, whenever possible in conjunction with Conventions of CCCC and NCTE, and other meetings.
2. **Three members of the Officers' Committee will constitute a quorum.**

Section 4. Diversity, Equity, and Inclusion Committee

A. Responsibilities and Duties

1. **To select one DEIC member to serve on the EC according to procedures articulated in the Committee's bylaws**
2. **To name one DEIC member to serve in the annual Stage 2 Convention Proposal Review Group who**
 - a) **Makes recommendations on ways to increase equity throughout the process;**
 - b) **Makes recommendations on ways to increase diversity within the pool of presenters, chairs, and discussants.**
3. **To submit, by the Nomination deadline, a minimum of two nominees from historically marginalized groups to the Nominating Committee for the at-large EC positions**
4. **To identify options and resources to resolve bias incidents, including harassment, discrimination, or any violation of the CCCC Code of Ethics or standards of conduct**
5. **To present an annual report to the Executive Committee that**
 - a) **Recommends annual program offerings that are inclusive of all members' areas of research and teaching**
 - b) **Recommends strategies for supporting engagement of members from underrepresented groups**
 - c) **Recommends amendments to the organizational and Convention budgets that outline ways to more equitably distribute organizational resources**

B. Membership

1. **Nine members, elected from the ballot assembled by the Nominating Committee**
2. **Two co-chairs, elected from the nine members of the committee**

C. Terms of Office

1. **The terms of all chairs and members will commence thirty days after the NCTE Annual Convention next following the election, except that chairs appointed to fill a vacancy (Article IX, Sections 3 and 4) will take office upon their acceptance.**
2. **All chairs and members will serve for a two-year term.**
3. **Chairs cannot be appointed for consecutive terms. Members can serve no more than two consecutive terms.**

D. Meetings

1. The DEIC will meet in conjunction with annual program planning, Convention meetings, and elections. Other meetings may be called at the request of the co-chairs.
2. Five members of the DEIC will constitute a quorum.

Section 5. Committee on Disability Issues in College Composition**A. Responsibilities and Duties**

1. To maintain, lead revisions of, and advocate for the principles outlined in the CCCC position statement **Disability Studies in Composition: Position Statement on Policy and Best Practices**
2. To select one member to serve on the EC according to procedures articulated in the Committee's bylaws
3. To educate CCCC leadership and membership on disability and access before and during the Annual Convention, including
 - a. Drafting and circulating the Convention Access Guide
 - b. Hosting and staffing the access table at the Convention
 - c. Producing guidelines for members and presenters about accessible and inclusive conference presentations
 - d. Maintaining a website on accessible conference planning and attending
4. To support the production of an Access Guide for each Convention, including
 - a. Identifying a team to write the Access Guide
 - b. Determining compensation provided by CCCC for this team
 - c. Contributing a CDICC member to serve on the Local Arrangements Committee
 - d. Helping to circulate the Access Guide
5. To submit a budget annually to the EC for approval to fund the CDICC's accessibility work
6. To present an annual report on accessibility and disability issues within the organization

B. Membership

1. Nine members elected by CCCC membership
2. Affiliate members, as needed

C. Terms of Office

1. The terms of all chairs and members will commence thirty days after the NCTE Annual Convention next following the election, except that chairs appointed to fill a vacancy (Article IX, Sections 3 and 4) will take office upon their acceptance.
2. All chairs and members will serve for a three-year term; terms will be staggered so that no more than three seats will be filled in any election cycle.
3. A chair or co-chairs will be selected by the CDICC membership by the process spelled out in the bylaws.

D. Meetings

1. The CDICC will hold open meetings at the CCCC Convention and provide virtual access.

2. In addition, the CDICC will meet in conjunction with annual program planning, Convention meetings, and elections. Other meetings may be called at the request of the chair or co-chairs.
3. ASL interpreters and CART services will be funded by CCCC and available at the meetings.

ARTICLE V STANDING COMMITTEES

Section 1: Standing Committees

A. Responsibilities and Duties

1. Standing Committees are proposed by the CCCC officers, typically on the recommendation of Special Committees as articulated in Article IV.E, and are constituted by a vote of the Executive Committee, on a motion from the Officers' Committee.
2. Standing Committees engage in tasks with specific, ongoing annual charges. They are required to work directly with CCCC Officers to identify charges and deliverables and create regular reports for review by the Executive Committee.

B. Membership

1. CCCC Officers will appoint a Standing Committee Chair and, with input from the Executive Committee, will select a number of members appropriate to the committee's charge from a pool of candidates. See Bylaws XYZ for the procedures for pool formation.
2. Standing Committee Chairs will be responsible for compiling annual reports to the CCCC Chair and Executive Committee.
3. Current Standing Committees are listed in the CCCC Bylaws.

C. Terms of Service

1. Members of Standing Committees will serve a three-year term, renewable upon review of the Executive Committee.
2. In the event that one or more of the members cannot serve, the Chair of CCCC, in consultation with the Standing Committee Chair, will appoint an appropriate substitute as provided in the Bylaws.

D. Meetings

1. Standing Committees have autonomy to meet and discuss how to accomplish their charges.
2. Meeting minutes should be kept and reported to the CCCC Chair and Executive Committees when requested.
3. Fifty-one percent of members constitute a quorum.

E. Standing Committee Dissolution:

1. A Standing Committee may request dissolution through the process described in the Bylaws.

Section 4. ARTICLE VI: SPECIAL COMMITTEES

- a. Special committees may be appointed by the Chair.
- b. Special committees will be appointed for a period not to exceed three years, but they may be renewed by action of the Executive Committee.
- c. Funding for special committees may be authorized by the Officers' Committee.
- d. Special committees will follow the procedures established or approved by the Executive Committee.

A. Responsibilities and Duties

- 1. Special Committees are formed at the discretion of the CCCC Chair.
- 2. Special Committees convene for no longer than a three-year period, after which they may renew or apply for Standing Committee status as articulated in the Bylaws.
- 3. Funding for Special Committees may be authorized by the Officers' Committee.
- 4. Special Committees will follow the procedures established or approved by the Executive Committee.

B. Membership

- 1. Special Committee members are put forward by CCCC Officers and approved by the Executive Committee. Once formed, members of the Special Committee will select a Chair to represent their work to the Executive Committee in the form of annual reports.
- 2. Special Committee Chairs will be responsible for compiling annual reports to the CCCC Chair and Executive Committee.

C. Terms of Service

- 1. Members of Special Committees remain on the Committee for the duration of its term.
- 2. In the event that one or more of the members cannot serve, the Chair of CCCC, in consultation with the Special Committee Chair, will appoint an appropriate substitute as provided in the Bylaws.

D. Meetings

- 1. Special Committees have autonomy to meet and discuss how to accomplish their charges.
- 2. Meeting minutes should be kept and reported to the CCCC Chair and Executive Committees when requested.
- 3. Fifty-one percent of members constitute a quorum.

E. Request for Standing Committee Status

- 1. A Special Committee may request Standing Committee status by following the procedures articulated in the Bylaws.

ARTICLE VII
MEETINGS

Section 1.

CCCC will hold an Annual Convention insofar as possible.

Section 2.

The Annual Business Meeting will be held as part of the regular CCCC Annual Convention. Other meeting and sessions at the NCTE Annual Convention will be arranged with the NCTE Executive Director, and with approval of the NCTE Executive Committee.

Section 3.

Other meetings may be held each year at a different time, as determined by the Executive Committee.

Section 1. Convention

CCCC will hold an Annual Convention insofar as possible, **as determined, when necessary, by the Officers and a vote by the Executive Committee.**

Section 2. Business Meeting and Special Sessions

- A. The Annual Business Meeting will be held as part of the regular CCCC Annual Convention. **Members may attend virtually.**
- B. Other meetings and sessions at the NCTE Annual Convention will be arranged with the NCTE Executive Director, and with approval of the NCTE Executive Committee.

Section 3. Meetings apart from Annual Convention

Other meetings may be held each year at a different time, as determined by the Executive Committee.

Section 4. Meetings of Elected Bodies

All meetings of Administrative Committees will be held to allow for remote participation by members.

ARTICLE VIII VOTING

Section 1. Voting during Annual Business Meeting

All individual members present at the **Annual Business Meeting** of the membership are entitled to vote, and a simple majority of those present and voting will be required for action, except as specifically stated elsewhere in the Constitution or Bylaws.

Section 2. Voting in Annual Elections

In ballots, all individual members are entitled to vote **during CCCC elections**. A simple majority of the legal votes cast within the time designated will be required for action, except as stipulated in Article X, Section 5. At least thirty days must be allowed for the submission of ballots.

ARTICLE IX VII NOMINATIONS, ELECTIONS AND VACANCIES

Section 1.

~~Elected members of the Executive and Nominating Committees will not serve consecutive terms.~~

Section 2. ~~The Nominating Committee will:~~

- ~~a. Nominate at least one candidate to replace the Assistant Chair and, as needed, the Secretary.~~
- ~~b. Nominate not more than three candidates to replace each retiring member of the Executive Committee, so far as practicable preserving the distribution provided for in Article IV, Section 1.b.~~
- ~~c. Nominate ten candidates for election to five positions on the following year's Nominating Committee.~~
- ~~d. Secure from all candidates their consent to serve if elected.~~
- ~~e. Present the slate of candidates to the Executive Secretary Treasurer by May 1 following the CCCC Annual Convention.~~

Section 3.

~~Officers and new members of the Executive Committee will be elected by ballot. Ballots will be sent out no later than October 1 of each year, will provide adequate space for announcing the names of candidates, will permit the addition of names not included on the ballot, and will allow at least thirty days for the submission of ballots.~~

Section 4.

~~The CCC Editor will be appointed by a committee composed of the CCCC Chair, the Associate Chair, the Executive Secretary Treasurer, and two additional members chosen by the Executive Committee according to procedures set forth in the Bylaws.~~

Section 5.

~~If the office of Chair becomes vacant, the immediate Past Chair will complete the term.~~

Section 6.

~~In the event of vacancies in the offices of Associate Chair, Assistant Chair, Secretary, or vacancies on the Executive Committee, the Chair, in consultation with the officers, will make temporary appointments, effective until the next annual election, and will notify the Nominating Committee to include candidates for the vacant offices at the next annual election.~~

Section 7.

~~If the office of CCC Editor becomes vacant, the Chair, in consultation with the officers, will make a temporary appointment until a regular search can be completed.~~

Section 1. Ballots

- A. Officers, at-large Executive Committee, DEI Committee, and CDICC seats will be elected by ballot.
- B. Ex officio seats are seated by the procedures outlined in the electing subgroup.
- C. Ballots will be sent out no later than October 1 of each year.

D. CCCC members will have at least thirty days to consider ballots before the voting period ends.

E. Ballots will

- 1. Provide** adequate space for announcing the names of candidates, **and**
- 2. Offer space for write-in candidates not appearing on the ballot.**

Section 2. Selection of Publications Editors

The ~~CCC, Forum, or SWR~~ **Editors of CCCC publications** will be appointed by a committee composed of the CCCC Chair, the Associate Chair, the Executive Secretary-Treasurer, and two additional members chosen by the Executive Committee according to procedures set forth in the Bylaws.

Section 3. Vacancy of CCCC Chair

If the office of Chair becomes vacant, the Immediate Past Chair will complete the term.

Section 4. Vacancy of Non-CCCC Chair Positions

In the event of vacancies in the offices of Associate Chair, Assistant Chair, Secretary, or vacancies on the Executive Committee, the Chair, in consultation with the Officers **and, if necessary, appropriate Caucus members**, will make temporary appointments, effective until the next annual election, and will notify the Nominating Committee to include candidates for the vacant offices at the next annual election.

Section 5. Vacancy of Editors

If the office of ~~CCC, Forum, or SWR~~ **a publications** editor **position** becomes vacant, the Chair, in consultation with the officers, will make a temporary appointment until a regular search can be completed.

ARTICLE VIII PUBLICATIONS

Section 1.

~~CCCC will publish *College Composition and Communication (CCC)*, a periodical devoted exclusively to the special interests of the organization and not competing with any of the official organs of NCTE.~~

Section 2.

~~CCCC may publish monographs, pamphlets, or digital resources according to rules established in the Bylaws.~~

ARTICLE X AMENDMENTS TO THE CONSTITUTION

Section 1. Who May Propose an Amendment

Amendments to this Constitution may be proposed either

- A. ~~(1)~~ by the Executive Committee;
- B. ~~(2)~~ by a two-thirds vote of the members attending the Annual Business Meeting; or

C. ~~(3)~~ by petitions signed by fifty members and forwarded to the CCCC Chair.

NCTE's governing body, the NCTE Executive Committee, will review proposed changes. Approval is needed prior to moving forward in presentation and consideration of CCCC membership as a matter of good governance and efficiency.

Section 2. Announcement of Amendments

All proposed amendments will be announced in the February issue of CCC and in the CCCC Annual Convention materials and will be discussed at the Annual Business Meeting prior to submission to the membership for vote.

Section 3. Period of Consideration

After an amendment has been proposed, the membership must be notified by mail or in CCC at least thirty days prior to the submission of the ballot.

Section 4. Presentation of Amendments

Proposals to amend the Constitution will include both the existing language of the Constitution and the proposed change.

Section 5. Ratification of Amendments

A two-thirds majority of the legal votes cast by mail within the time designated will be required for actions on amendments. At least thirty days after **amendments are made available** must be allowed for the return of ballots.

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